

**Minutes Of Tempsford Parish Council Annual Meeting Held On The 20th
May 2019 At 19.30 Hrs. in the Stuart Memorial Hall.**

Mr. A. Besant	Councillor
Mr. J. Donnelly	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mrs. T. Goddard	Councillor
Mr. S. Fraser	Councillor.
Mrs. Linda Collins	Clerk
Mrs. Tracey Wye	CBC Councillor
Members of the public	4
Miss Lisa Filby	Co-option Councillor

The present Chairman, Mr. Adrian Besant, opened the meeting at 19.30 hrs. explaining to the public present the procedure that would follow.

1. Election of Chairman

Nominations were invited for the position of Chairman. Cllr. Bettles proposed Cllr. Adrian Besant, this was seconded by Cllr. Tina Goddard. Cllr. Besant accepted the position and was duly elected as Chairman for the coming year. Declaration of Acceptance of Office was duly signed by Cllr. Besant and countersigned by the Clerk.

RESOLUTION – Cllr. Adrian Besant elected as Chairman

2. Election of Vice Chairman

Nominations were invited for the position of Vice Chairman. Cllr. Donnelly proposed Cllr. Simon Fraser this was seconded by Cllr. Bettles. Cllr. Simon Fraser accepted the position and was duly elected as Vice Chairman for the coming year. Declaration of Acceptance of Office was duly signed by Cllr. Simon Fraser and countersigned by the Clerk. **RESOLUTION – Cllr. Simon Fraser elected as Vice Chairman.**

3. Receipt of Declaration of Office for new Council.

All newly elected Councillors signed their Declaration of Acceptance of Office undertaking to observe the Code of Conduct.

4. Declarations of Interest

These were all done electronically, except for Cllr. Bettles, as he does not have a computer, so Cllr. Cooney will assist him later in the week.

5. Expense forms

Clerk informed all Councillors that have been elected, that these must be filled in and sent in even if you have not incurred any expenses. Councillors would have received these in the post.

6. Code of Conduct

The Clerk emailed round to all Councillors, the Code of Conduct.

7. Co-option of new Councillor

A vacancy had arisen after the election, as only 6 Councillors were elected. However, Lisa Filby had sent in her nomination form to CBC, but the elector's number was left off (she

did not know it), so they did not accept it. As Lisa had sent in a nomination form, the Clerk had rung CBC and asked if we could co-opt her on to the Council, as she wanted to be on it anyway. They said it would be acceptable. A vote was put to the Council and all 6 voted to co-opt Mrs. Lisa Filby onto the Council. **RESOLUTION – To co-opt Lisa Filby onto the Council.** Cllr. Filby then signed her Declaration of Acceptance of Office, which was countersigned by the Clerk.

At this point the Chairman, welcomed the new CBC Councillor Tracey Wye to our Ward.

8. Apologies - Cllr. Zerny had sent in his apologies.

9. Minutes to be accepted

Minutes of the Ordinary Meeting held on 4th March 2019 was approved and signed by the Chairman. The Minutes of the Annual Parish Meeting held on the 24th April were approved but will be signed at the next Annual Parish Meeting in 2020.

9a Approval of Annual Governance Statement

This had been emailed to all Councillors to look at before this meeting. It basically states the end of year balances. This has been internally audited by Mr. Elwes. Council gave its approval and it was then signed and dated by the Chairman and Clerk.

10. Public Session.

- A resident in Station Road, said it would be a nice idea to have some sort of screen under the pedestrian walkway, to screen the A1. The problem that was found is that half is owned by the Highway Agency and the rest Highways CBC. A meeting is being arranged with Highways England to see if something could be arranged.
- We have two new village signs; it would be very nice to have a round of flowers beneath them. The problem is who would look after them. The question was put to a resident at the meeting and asked if she would like to design and look after the area. Some ideas were put forward, such as rail sleepers and raised beds. Councillors agreed it was a good idea.
- Speed watch – it seems a little dead now. There is a possibility of two other residents helping, but the police need at least 3. Hopefully, by the summer it will be up and running again.
- Station Road goods yard. – This has been taken over by Hermes, there are many lorries and vans coming down Station Road getting parcels. A near by resident reported that lorries are coming to park up overnight. The enforcement officer is going to investigate the situation and see what is going on.
- Fly tipping – in Station Road. CBC are going to inspect and take it away. Suggestions - could the housing association be contacted. Skip supplied, but this would then cost money.
- Resident – wanted to discuss the Local Plan that was being inspected at CBC this coming month. She thanked Cllr. Fraser for the messages on the Parish Council's Facebook. The examination starts tomorrow. The resident gave a presentation of her concerns regarding the huge development that could happen. She appealed to the Council to put something in writing that she could take to the CBC when she was making representation at the meeting. Cllr. Fraser wanted to clarify to the resident, what part the Council had played in informing the village and responding to her

requests. Cllr. Wye (Ward Councillor) was attending the meeting at CBC. Cllr. Zerny was speaking later in the month. The Councillor all agreed that Cllr. Besant and Cllr. Cooney (Historical side) would produce a Statement that could be used at the meeting.

11. Police Report

Nothing to report from the police.uk web site. A Councillor needed to be appointed to take the place of Dan Clark to attend Community Priority Meetings. Cllr. Goddard said she would be interested in taking this on board. The Chairman added that we needed to discuss the various areas that each Councillor could focus on.

12. CBC. Councillors

Tracey Wye said she had been reading up on the Local Plan and East West rail situation.

Cllr. Zerny was out of the country at the present time but had mentioned that the preferred route for this would be announced by September.

13. Ivel Valley Forum - 6.6.19. If anyone could attend this Forum, would they let the Clerk know.

14. Local Plan Inspection. This was discussed earlier in the public session.

15. Play Area

The Clerk had received a quote for cutting the grass in the Church End play area, which would pick up the grass cuttings. It does work out a great deal more expensive. It was suggested by Council whether he could just cut it shorter? Clerk will investigate. Cllr. Goddard commented, that as it was not going to be used as a League pitch, it does not warrant this expense. Clerk to investigate it further. **Action Clerk.**

Springer – The Clerk had received a new quote from Kompan which was to replace the whole springer. After discussion it was decided to go through the insurance company and get the whole equipment changed. **Action Clerk.**

16. Neighbourhood Plan

No further progress. CBC are being quite slow dealing with things. NP need to have a meeting. Cllr. Bettles will go and see the Secretary and Chairman.

17. Highways.

Report from the Chairman: Cllr. Bettles and Cllr. Fraser would be attending the Highways meeting tomorrow regarding the A428. The willows at the top of Station Road, the tree in Home Farm Close had all been reported by the Chairman and referenced numbers given, but so far, no reply had been received from CBC. The footbridge over the lock is going to be closed for another 6 months, classed as unfit for use. Some good news – the suggested work we put in for – a turning point further down Station Road, has been accepted and we will be contacted when they intend to start the work.

18. Cemetery/Churchyard

The Chairman had spoken to the new Vicar and he is happy with the work that has been done in the churchyard and happy for us to continue. The ivy round the graves need to be removed. It was suggested that a village work party is organised to do this work later in the year, 26th October was suggested. Also, a tree at the back of the Church needs to be taken out, as it is causing damp within the Church.

The Clerk reported that the trees we objected to be taken out, had been taken down.

19. Finance

Approval of Accounting Statement – This was emailed round to all Councillors to read. It states we have a sound system of internal control. The Clerk asked that it be approved. **Decision to Approve the Statement.**

The Clerk asked that the below invoices be approved for payment.

Date	Payee	Details	Amount
11.10.18	SMH	Hire 19.9.18.	£16.00
29.1.19	Cllr. Bettles	Wood for Fort	£29.99
11.3.19.	SMH	Hire 21.1.19 & 4.3.19.	£36.00
23.3.19.	PC via S.Cooney (amazon)	Cartridges all	£71.89
30.3.19	Linda Collins	Clerks wages - March	£215.57
30.4.19	Linda Collins	Clerks wages – April	£215.57
01.15.19	Mark Zwetsloot	Grass cutting April + extras	£924.00
Total			£1509.02

Two invoices have been paid since the last meeting = All Growth, tree for cemetery £210.00 and Mark Zwetsloot March Grass cutting £ 857.00.

Bank Statement 19. Balance as at 31.4.19.

Date	Payee	Details	Expenditure	Income	Balance
31.3.19		Balance at end of year			17684.78
8.4.19	CBC	Precept		14,000	31684.78
17.4.19	Mark Zwetsloot	Grass Cut March	857.00		30827.78
17.4.19	Blick Building	New signs.	849.60		29978.18
23.4.19	All Growth Ltd.	Tree for cemetery	210.00		29768.18
29.4.19	BATPC	Affiliation fee	126.00		29642.18
	Balance c/f				29642.18

Balance of Tempsford 2000 account £1261.05

Bank Reconciliation as at 31.4.19.

Current account £29642.18

Savings account £15477.43

Tempsford 2000 £1261.05

Total £46380.66

Neighbourhood Plan - £7221.00 Ring fenced - Parish Council cash available £39159.66

20. Correspondence

Facebook update – it was being looked at quite a lot and the Clerk was posting items along with Cllr. Fraser.

Letter received regarding, Station Road, Station Yard (this was discussed earlier in meeting)

21. Confirmation of future meetings - at the moment the dates are 15th July 16th September and 18th November, but these can be changed if necessary.

The Chairman closed the meeting at 21.50 hrs. and thanked everyone for their contributions.

I certify these Minutes to be a true record of the Annual Meeting held on the 20th May 2019.

Chairman – Adrian Besant

Dated – 15th July 2019.