

**MINUTES OF TEMPSFORD PARISH COUNCIL ORDINARY MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2018  
AT 19.30 HRS. IN THE STUART MEMORIAL HALL.**

Mr. Adrian Besant	Chairman
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mr. Simon Fraser	Councillor
Mrs. Linda Collins	Clerk.

**1. Apologies for absence**

Apologies received from Councillor Donnelly.

**2. Declarations of Interest**

None were received.

**3. Acceptance of Minutes**

The Minutes of the meeting held on the 16<sup>th</sup> July 2018 were approved after a change of wording in item 1 and signed by the Chairman.

**Matters arising from last meeting** - The Salvation Army had looked at Tempsford as a place to site a clothing recycling bank and had decided it was not suitable.

**4. Police Report**

There were no incidents to report.

**5. Public Session**

There were no residents in attendance. The Chairman read the report on "Speedwatch" which a resident had asked to be given at the meeting. The person in Blunham who was going to help with Speedwatch was not interested now. However, another resident in Tempsford has agreed to help and may be able to get some more residents to help as well.

**6. Planning**

- Festival of Britain village sign – still awaiting a reply from CBC regarding if planning is needed for erection of sign. The posts are being organised by Gary Blick.
- Letter from Woodfines regarding registering cemetery land; they will contact Strutt and Parker.
- Cllr. Bettles asked if CBC had been contacted regarding the down pipes on the Stonebridge Barn conversions running onto the pathway and regarding the drop kerb in Station Road. The Clerk informed him that they had not yet been contacted and that she would do so. **ACTION CLERK**
- Bedford Borough Local Plan. The Clerk reminded Councillors that if they wanted to respond to the Plan they must do so now.

**7. Neighbourhood Plan**

Councillor Bettles reported that the plan was proceeding well. An email had been received from Adam Zerny asking for an update on the Plan. It was agreed that "All questions regarding the Neighbourhood Plan should be directed to the Neighbourhood Plan Gmail first and if not satisfied, then the Parish Council and finally Adam".

**Constraints and Designations map** - Andy Bennett, Chairman of the NP felt that the village settlement envelope on the map was incorrect. Councillor Fraser and researched into this and it was correct. Councillor Fraser to word a reply to Mr. Bennett for the Clerk. **ACTION CLERK.**

**8. CBC Councillors** - None were in attendance.

## 9. Finance

The below invoices were approved for payment.

Date	Payee	Details	Amount
31.7.18	Linda Collins	Wages July	£227.86
31.8.18	Linda Collins	Wages Aug	£215.57
6.8.18	SMH Hall	Hall Hire	£56.00
1.8.18	Mark Zwetsloot	Grass Cutting – July	£714.00
17.8.18	CPRE membership	Membership	£36.00
1.9.18	Mark Zwetsloot	Grass cutting August	£357.00
	BATPC	Councillor Training.	
<b>Total</b>			<b>£1631.43</b>

The Clerk explained the below cashflow and the money ringed fenced for the Neighbourhood plan account.

### Bank Statements Nos. 10 & 11 as at 31<sup>st</sup> August 2018.

Date	Ref	Details	Expenditure	Income	Balance
<b>Balance b/f</b>					<b>£25814.99</b>
2.7.18	931	Land Registry	£30.00		£25784.99
2.7.18	932	Land Registry	£30.00		£25754.99
25.7.18	942	Linda Collins	£430.98		£25324.01
27.7.18	938	Mark Zwetsloot	£1788.00		£23536.01
30.7.18	941	Sign of Times	£638.16		£22897.85
31.7.18	940	Ohm Electrics	£45.00		£22852.85
6.8.18	500012	Memorial and Burial		£210.00	£23062.85
8.8.18	939	LC Pests spikes	£16.45		£23046.40
<b>Balance</b>					<b>£23046.40</b>

31.8.18. Balance Tempsford 2000 Account .....	£1084.05
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Bank Reconciliation as at 31.8.18.

Current account	£23046.40	Bank Statement No. 11
Cash book Balance	£22996.40	
Savings Account	£15472.28	
Tempsford 2000	£1084.05	
<b>Total</b>	<b>£39552.73</b>	

**Neighbourhood Plan - £7221.00** - Therefore available to Parish Council. **£32331.73**

**Budget** - Cllr. Fraser and the Clerk had created a new Budget which had been circulated to all Councillors. Cllr. Fraser pointed out that we had the fixed expenses and the expenses that were variable. It was hoped that the Council could allow approximately £1,000 for say a Community Grant. That it was made known to the community that this was available, say at end of April 2019. Clerk to send Cllr. Fraser a copy of the Council's Grant application. **ACTION CLERK.**

## 10. Highways.

The Chairman gave a report on highways items that had been reported at the last meeting: -

Weight limit road signs on Little Barford Rd – cleaned 18<sup>th</sup> July.  
Hole in footpath in Church Street approaching the village hall has been filled – 16<sup>th</sup> July.  
Several pot holes on Station Road entrance and on western mini round about filled in 2<sup>nd</sup> August  
Litter dumped in field entrance removed 19<sup>th</sup> July.  
White lines renewal programme is underway: Tempsford in on the list.  
Willows in ditch along Little Barford Rd., growing out so that the sight lines for traffic exiting Station Road are obscured: CBC tree officer aware of the problem and monitoring their growth.  
Tree on Station Road growing into property at 1 Home Farm Close has been referred to Tree Officer at CBC who is investigating the problem.

#### 11. Play Area

Church Street – The fort is not in good repair and the Springer needs repairing. Cllr. Bettles volunteered to mend the fort and have a look at the Springer to mend. **ACTION CLLR. BETTLES.**  
Clerk still to find a suitable inspector for the equipment but will wait until Cllr. Bettles has mended the equipment. **ACTION CLERK.**

#### 12. Cemetery/Churchyard

Burial Rates - A spreadsheet had been prepared at the previous meeting and Cllr. Fraser and the Clerk had worked on it and issued it to all Councillors. After discussion it was agreed to increase as per the spreadsheet from January 2019 and to be reviewed every 3 years. Clerk to send new rates to funeral directors and it should also be put onto the website. **RESOLUTION – INCREASE BURIAL RATES JAN 2019. ACTION CLERK.**

Incorrect grave – The funeral directors had started to dig a grave in the wrong part of the cemetery, as the grave digger had not been given the correct information from the funeral directors. Fortunately, it was stopped by one of the Councillors who saw what was happening. A letter has been sent to the family from the parish council with an apology, but as yet none from the funeral directors. An email had been received by the Clerk from the family concerned. They mentioned compensation, but that it should go to the Parish Council. However, the council asked the Clerk to Minute that this was not to happen, but if the family wanted to pursue it they could. Clerk to contact the funeral directors to ask them to send an apology.

Gravestones in Church yard. These had been put back in place by a work party of Councillors.

Lime trees in Mill Lane – Clerk to remind Mark Zwetsloot that they should be cut back.

Councillors suggested a work party next autumn 2019 to clear the church yard of ivy etc.

Remembrance Day. Rev Paul Beard and possibly the new vicar for St. Peter's will share the service.

It was suggested by Cllr. Cooney that we could encourage children to place wooden crosses on the memorial green. Clerk to order two wreaths and find cost of wooden crosses. **ACTION CLERK.**

#### 13. Correspondence

No correspondence. All emails received passed to Councillors, before meeting.

#### 14. Next Meeting.

The next Ordinary Council meeting will be on 19<sup>th</sup> November 2018.

The Chairman closed the meeting at 21.53 hours and thanked everyone for their contribution.

I certify these Minutes to be a true record of the Ordinary Meeting held on the 17<sup>th</sup> September 2018.

Chairman - Cllr. Besant.

Dated - 19th November 2018.