

**MINUTES OF TEMPSFORD PARISH COUNCIL ANNUAL MEETING
HELD ON THE 24TH MAY 2018 AT 19.30 HRS. IN THE STUART MEMORIAL HALL.**

Mr. A. Besant	Chairman
Mr. J. Donnelly	Vice Chairman
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mr. Simon Fraser	Councillor
Mrs. Linda Collins	Clerk
Members of public	4

The Chairman opened the meeting at 19.30 hrs.

The present Chairman handed the Chair to the Vice Chairman (Cllr. J. Donnelly) to start proceedings To elect the Chairman for the coming year.

1. Election of Chairman for ensuing year

Nominations were invited for the position of Chairman by Cllr. Donnelly. Cllr. Clark proposed Cllr. Besant Seconded by Cllr. Cooney. No other nominations were proposed. Cllr. Besant accepted the position and was duly elected. **RESOLUTION – CLLR. BESANT ELECTED AS CHAIRMAN FOR ENSUING YEAR.**

2. Election of Vice Chairman for ensuring year

The Chair was handed back to Cllr. Besant as Chairman. Nominations were invited for the position of Vice Chairman. Cllr. Cooney proposed Cllr. Donnelly, Seconded by Cllr. Clark. Cllr. Donnelly accepted the position of Vice Chairman and was duly elected for the ensuing year. **RESOLUTION – CLLR. DONNELLY ELECTED AS VICE CHARIMAN FOR ENSURING YEAR.**

3. Receipt of Declaration of Offices.

Declarations of office was duly signed by Cllr. Besant and Cllr. Donnelly and witnessed by the Clerk, Linda Collins.

4. Apologies - Cllr. Doreen Gurney and Cllr. Adam Zerny informed the Clerk that they may be late or possibly may not attend.

5. Declarations of interest

No declarations of interest were received.

6. Acceptance of Minutes

Minutes of the Ordinary Meeting held on the 23rd March 2018 were approved and signed by the Chairman. The Minutes of the Annual Parish Meeting held on 25th April 2018 were approved but will be signed at the next Annual Parish Meeting in 2019.

6A. Statement of Governance -

The Clerk passed the Statement round to the Councillors for approval. Resolution was passed to approve the Statement.

7. Police Report

The Clerk could find no incident that had occurred in Tempsford on the “police site”. Cllr. Clark who has attended the Police meetings pointed out that things were much improved.

Chairman

date.

8. Public Session

A resident present wanted to let the Parish Council know that the situation with the rural internet that was affecting their area had been helped by CBC with a satellite process. Open Reach had been in the village.

The resident also wanted to point out that she was disappointed that the Parish Council had not made a push against the Local Plan with so many people opposing it. She declared that Tempsford responses had been put into "additional sites" not Tempsford, and that the statement from Strutt and Parker as published in the Tempsford Times regarding land put up to CBC stating "they are not passive", is not correct - they are pushing for this. The Chairman assured her that the Parish Council had made representation against the development and Appendix 7. Councillor Cooney also said they had opposed it as a Council and separately, had arranged a public meeting and copied all the maps for that meeting, which really did not have the response that was needed. If this Appendix 7 development does come forward, then it is the village that must come forward and the Parish Council will back up and support them.

Speed watch – a resident in another village may be willing to help on a short-term basis until we can get some more volunteers in our village. A request will be put in the Tempsford Times again.

Resident letter – a letter had been received from a resident about some tidying of land. **Clerk to Action.**

Salvation Army – an email had been received asking if it is possible to put a clothes bank in the village.

There are different sizes. Of the money that is raised, 50% goes to village and 50% to the Salvation Army. The Chairman asked Council if we should pursue it. It was suggested that the Clerk should investigate it, explaining that we are a split village.

Clerk to Action.

9. GDPR

The Clerk had received an email which said that Parish Councils do not need to have a Data Protection Officer. It had been passed in Government.

10. Central Beds. Councillors – No Councillors were present.

11. Neighbourhood Plan

Update from a resident on the Group. 1. Green Infrastructure Plan is underway. 2. They have further funding now. 3. Now that the Clerk had obtained the necessary passwords we are able to use Ordnance Survey maps

12. Planning

Community Governance Review – The Chairman read out the Review to Council received from CBC.

Email from Developer – The Clerk had received an email and telephone call about possible building development in Sandy asking whether we would support it – he wanted to come to talk to Council. All Council agreed that we were not interested.

Clerk to Action

Ivel Forum – 4 Parish Councils were represented at this Forum. Cllr. Tracy Stock gave a presentation about a pilot project to form a Community Board based with Sandy Town Council. Its relevance and usefulness to Tempsford as a Council was doubted. The Chairman will monitor and seek further correspondence. **Chairman Action**

13. Highways

The Chairman gave a short review of the meeting arranged by Alistair Burt, to give updates on the future plans and progress regarding the A1, the Black Cat roundabout junction and A428. It was agreed by all that the present A1 is not fit for purpose, and that the route proposed in 1994 cannot be used. With regard to local housing development that is planned, it was agreed that the

infrastructure has to be in place before the development can be done. Transport and Housing Departments do seem to be talking to each other now.

The Black Cat roundabout and extension of the A421/A428 towards Caxton Gibbett will be developed within 2 years. The preferred route will be announced before the end of this year.

There is a meeting about the A428 on 5th June, Cllr Bettles and Cllr. Besant will attend.

Other items – white lines need to be re done in the village – at Blunham turn-off especially.

Parking in Station Road is getting more of a problem but there is no real answer.

Chairman asked Councillors to let him know of other things that need to be attended to.

14. Play areas

The annual inspection is due. **Resolution:** Council agreed to continue using present company.

Clerk to Action

The Chairman reported that one of the Springers in Church Street Area had been damaged, and it looked like a strimmer had caused the damage. The contractor would be contacted.

Clerk to Action

Swings – A resident reported that each time they use the swings in Church Street, they must clear off the pigeon droppings. It was suggested that we obtain some pigeon perching preventers!

Council agreed this would be a good idea. Clerk to research.

Clerk to Action

15. Cemetery/Church yard.

The Clerk had asked the insurance company whether we were covered for damage to grave stones. Not covered, and no insurance company does it, unless you pay an awfully large amount, as they think it is the responsibility of the family. It was decided that all Councillors should have a look at the gravestones that have fallen and then decide at the next meeting what could be done if anything.

Flower pots in new cemetery extension – we have had a complaint from the grass cutting contractor that he must get off to move flower pots from the grass. This is not in the contract. It is in the rules that only flower pots should be on the plinth of the headstone, not on the grass. A formal letter to be sent to family explaining the situation.

Clerk to Action

It was suggested by Council for the Clerk to review burial rates and compare with other villages.

Clerk to Action.

16. Finance

Approval of Accounting Statement for year end accounts. – The Clerk asked Council to approve the Accounting Statement for the year end March 2018. Mr. Elwes had audited the accounts and then the accounting statement must be sent to Mazars only and then put on the website. Clerk will put a note on the notice board and website so that residents can inspect the accounts if required. **Clerk to Action**

Resolution: Council approved the Accounting Statement.

The Clerk presented a list of invoices to be approved for payment, as set out below. Council approved payments.

Payments to be approved:

Date	Payee	Details	Total
1.4.18	Stuart Memorial Hall	Hire – Jan, Feb and Mar.	£54.00
1.4.18	Mark Zwetsloot	March grass cutting x 1	£357.00
7.4.18	Linda Collins	March wages + expenses	£230.48
1.5.18	Mark Zwetsloot	April grass cutting x 2	£714.00
7.5.18	Linda Collins	Wages April	£211.74
	Total		£1567.22

Bank Statement 7 as at 30th April 2018.

Date	Ref	Details	Exp	Income	Balance.
29.3.18		Balance			9977.69
4.4.18	927	Linda Collins	434.48		9543.21
10.4.18	928	S.Cooney Photocopying.	24.00		9519.21
13.4.18	929	HMRC Tax	13.60		9505.61
13.4.18	930	BATPC affiliation fee	133.00		9372.61
16.4.18	Giro Credit	Central Beds Precept		13,500	22872.61
16.4.18	926	Methodist Church hire fee	30.00		22842.61
		Balance			22842.61

Balances Tempsford 2000 account as at 30.4.18 £1084.05.

Bank Reconciliation as at 30.4.18.

Bank Statement 22842.61
 Savings Account 15469.69 Statement 67
 Tempsford 2000 1084.05

Total at 30th April 39396.35

Insurance - The insurance is due for renewal on 1st June 2018. Our present brokers Aon but insured through Mavan have decided not to insure Councils anymore. They have passed our details etc., on to BHIB brokers, insurance with Aviva. Therefore, Clerk has now obtained more quotes from Came and Company, Zurich and BHIB. These are:- Came and Co. £516.22, Zurich £520.36 and BHIB £521.23. Clerk has asked all about gravestone cover and none cover it, as mentioned previously. BHIB do a blanket cover, Zurich and Came and Co, insure on our asset register. Councillors discussed the above, Cllr. Donnelly asked how Zurich responded when we claimed on the cemetery hut – The Clerk said that she had no problems with them. Decision taken – Resolution to go with Zurich.

Clerk to Action.

Chairman

date.

17. Council vacancy,

The Casual vacancy was deemed to have occurred “when his/her notice of resignation is received” So we have to advertise on the notice board and the web that there is a vacancy. The Notice should be sent to the Clerk. This has to be displayed for 10 days. As long as there are no more than 10 candidates, the Council can interview and then make a decision.

Clerk to Action

18. Correspondence

The Chairman read a letter from the “Sprinter” - showing concern that community drivers may be needing to have a PSV licence. This would cause financial problems for the company and may well put people off doing the voluntary driving. However the Company’s General Secretary is working hard to overcome the problem.

The Clerk had previously emailed a list of emails that had been sent to Councillors.

19. Dates of next meetings

Ordinary meetings – 16th July, 17th September and 19th November.

The Chairman closed the meeting at 21.43 hrs. and thanked everyone for their contribution.

I certify these Minutes to be a true record of the Annual Meeting held on the 24th May 2018.

Chairman - Cllr. Besant.

Dated – 16th July 2018.