

MINUTES OF TEMPSFORD PARISH COUNCIL ORDINARY MEETING HELD ON
MONDAY 18TH SEPTEMBER 2017 AT 19.30 HRS. IN THE STUART MEMORIAL HALL

Mr. A. Besant	Chairman
Mr. J. Donnelly	V. Chairman
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mrs. Liz Bull	Councillor
Mr. Simon Fraser	Councillor
Mrs. Linda Collins	Clerk.
Members of the public	4

The Chairman opened the meeting at 19.30 hrs.

1. Apologies for absence

Cllr. Liz Bull and Cllr. Adam Zerny (CBC)

2. Declarations of interest

No Declarations of interest were received.

3. Acceptance of Minutes

Minutes of the Ordinary Meeting held on the 17th July 2017 were confirmed as a true record and duly signed and dated by the Chairman.

4. Police Report

The Clerk read out incidents that had occurred in the last few months within the village. There were 3 incidents in August. Cllr. Clark offered to attend the Police Parish Commissioners Meeting at Chicksands. Topics if possible to be raised on Tempsford's behalf – police presence, communication, bike marking, property marking.

Action D. Clark.

5. Public Session

A resident felt the flowers on the Little Barford Road bridge in memory of someone were a distraction to drivers and ought to be taken away. The Council was not sure of the protocol in such matters.

Action A.B.

Speed watch – it had a summer holiday, but will resume shortly.

6. Planning Generally

Station Warehouse - Chris Perry had informed the Clerk that he had been in contact with the owner and they would meet at the end of September. Chris will keep the Clerk up to date.

Planning re 65 Station Road – No objections as similar to previous plans. 88 Station Road, re tree works – no objections.

7. Neighbourhood Plan

Andrew Bennet gave an up to date report on Plan. 'Neighbourhood Status' had now been granted and the Steering Group had applied for a £9000 grant, of which £4500 would be deposited shortly with the Parish Council. Feedback from residents at the village show was encouraging, and good to talk and answer questions. They intend to do a survey within the whole of the village. They feel they are going forward with the Plan. Marketing items had been purchased through the Parish Council which were used at the village show.

8. Central Beds Councillors – none were present.

9. Highways.

Highways England – The Chairman had been to a meeting early August about the A1 in Bedfordshire. It only concerned maintenance works rather than any suggestions about it being re-routed. The southbound slip road off A1 for Tempsford will be closed for work 26/27 & 28 Sept.

Central Beds Highways Department: Willows in the ditch near the junction with the end of Station Road are growing considerably. Chairman will chase up again. The Chairman had 22 items of various problems which needed to be attended to. Cllr. Fraser said that we should just list all the items that need to be attended to and ask when they going to be done!

Cllr. Cooney said that the branches and leaves on the footbridge need clearing.

10. Festival of Britain Sign.

At the last meeting it was basically decided to go with the aluminium sign, but after further investigation by Chairman it appears that the letters are self-adhesive vinyls and do not think they will last. Also, the aluminium is quite thin. The Chairman suggested that we only have one sign at the Memorial Green, as Station Road does not need one. Cllr. Cooney proposed that we refurbish the original sign, Cllr. Bettles agreed.

RESOLUTION – Council to get the original sign refurbished and then erected in Church Street.

It was suggested that Cllr. Donnelly re-contact the people that said they could refurbish it before, and then take it from there. Clerk to inform other companies of the Council's decision.

Action Clerk. &
JD

No planning permission, but Highways will need to be informed

11. Children's play area

The Clerk and Chairman had discussed when the next inspection was due. The Clerk said that we usually have an inspection May time, but this year we did not, because Cllr. Bettles and the Clerk had gone around with CPM in March 2017 looking what had to be done, from the previous report. All this work had been done, so really the next inspection should be May 2018.

12. Tempsford Estate

The Chairman had met the present Estate Manager (Ian Lindsey) to discuss the list of things left by that Henry regarding Esme Wood, however, he has not heard anything since. Apparently, the Wynne family has parted company with King West, their Estate Managers. We await further actions!

13. Defib Course

The Clerk had contacted the Community Heartbeat group and they can do another course, which we are entitled to free of charge. The Clerk looked at the Hall bookings and there were no free evenings, so it was decided to see if they could do Wednesday 8th November but in the Chapel in Station Road.

Action Clerk.

14. Cemetery/Churchyard

The Chairman reported there had been a complaint from a lady that vandals had been in the cemetery. Cllr. Bettles thought it was not the case, but that it had been animals. This was explained to the lady. Also the signs are misleading, as it says "keep dogs on lead", but no dogs are allowed in the cemetery as the Parish Council notice states. The "dogs on leads" signs need to be taken down. The Cemetery gate needs attending to as it will not shut correctly. There is a water leak in the water pipe and the Russian vine is growing again and will ruin the hedge. MZ to be asked to trim it more regularly.

Solutions: -

1. water leak first – Cllr. Cooney will have a word with Gary Black to mend leak.
2. Mark Zwetsloot to cut area where Russian Vine more regularly Clerk or Cllr. Bettles to speak to him.
3. To get 3 Quotes, Andy Bruce, Gary Black and Mr. Northfield regarding rebuilding the brick gate support. **To arrange for them to go to Cllr. Bettles for specifications.**
4. Gap in wall near Rectory needs gate in there.

Action SC

15. Finance

The Clerk explained the payments to be approved. **Resolution - All payments approved.**

Date	Payee	Details	Total
31.7.17	Collins	Wages July	£205.53
10.8.17	BDO	External Audit	£120.00
31.8.17	Collins	Wages/Expenses Aug	£224.13
01.8.17	Mark Zwetsloot	Grass Cutting July	£714.00
01.9.17	Mark Zwetsloot	Grass Cutting Aug	£714.00
11.9.17	Lexis Nexis	Arnold Baker Book	£68.60
04.8.17	CPRE	Renewal	£36.00
	Total		£2082.26

The Clerk explained that some cheques had been paid out to Neighbourhood Plan Group for marketing. All payments to the Group would appear separately in the cash book.

Bank Statements Nos 97 and 98.

Date	Ref	Details	Exp.	Income	Balance
Balance buff					£13856.07
19.7.17	Chq 892	HMRC	£12.20		£13843.87
24.07.17	Chq 897	Collins Clerk Wages	£411.26		£13432.61
24.07.17	Chq 894	Mar Zwetsloot May/June	£1788.00		£11644.61
25.7.17	Chq.898	Co. Heartbeat Defib pads	£87.60		£11557.01
27.07.17	Chq 895	CPM playground work	£716.40		£10840.61
28.07.17	Deposit	HMRC re Vat refund		£561.48	£11402.09
31.07.17	Chq 896	Tony Davies basketball nets	£210.97		£11191.11
31.07.17	Deposit	Memorial		£40.00	£11231.11
02.08.17	Chq 893	Stuart Me. Hall Hire	£70.00		£11161.11
16.08.17	Chq 900	Vistaprint Neighbour Plan	£33.28		£11127.83
29.08.17	Chq 899	George Ewes internal audit	£50.00		£11077.83
End Aug		Balance			£11077.83

Balance Tempsford 2000 account as at 31st August 2017 £934.45

Bank Reconciliation as at 31st August 2017.

Current account £11077.83 – Bank Statement No.98 and Cash book balance.

Savings account £15464.54 Statement No. 59

Tempsford 2000 £ 934.45

Total at 31.8.17. £27476.82

**The balance less the Transparency Grant which is ringed fenced £1774.28. =
£25702.54**

The External Audit has been received and the Clerk Informed Council that there were no matters arising. It should be minuted that the Council has approved and accepted the certificate.

The Clerk still needed someone to help purchase the equipment for the Transparency Code.

Budget – The Clerk mentioned that Council should think what is needed on constraints of cashflow – the Budget would be discussed at the November meeting

16. Correspondence

No correspondence was received.

17. Date of next meeting. 20th November 2017.

The Chairman reported that Remembrance Day had been organised for 3 pm Sunday 12th November. There would be a service in front of the cenotaph and the names would be read out, then a service in St. Peter's Church. Refreshments to be organised. The Clerk to order 2 wreaths. **Action Clerk.**

Cllr. Bettles mentioned about a "stink pipe" at the end of Church Street. There is a smell from it sometimes. Cllr. Bettles will investigate it. **Action CB**

The Chairman closed the meeting at 21.00 hrs. and thanked everyone for their attendance and contributions.

I certify these Minutes to be a true record of the meeting held on the 18th September 2017.

Chairman - Cllr. A Besant

Dated 20th November 2017.