

MINUTES OF TEMPSFORD PARISH COUNCIL ORDINARY MEETING HELD ON MONDAY 17TH JULY 2017 AT 19.30 HRS. IN THE STUART MEMORIAL HALL.

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| Mr. A. Besant | Chairman |
| Mr. J. Donnelly | V.Chairman |
| Mr. D. Clark | Councillor |
| Mr. C. Bettles | Councillor |
| Mr. S. Cooney | Councillor |
| Mrs. Liz Bull | Councillor |
| Mr. Simon Fraser | Councillor |
| Linda Collins | Clerk. |
| Adam Zerny | CBC Councillor |
| Members of the public | 5 |

The Chairman opened the meeting at 19.30 hrs.

1. Apologies for absence

Cllr. Doreen Gurney had sent her apology.

2. Declarations of Interest

No Declarations of Interest were received.

3. Acceptance of Minutes.

Minutes of the Ordinary Meeting held on the 4th May 2017 were confirmed as a true record and duly signed and dated by the Chairman.

4. Police Report

The Clerk explained about any crimes that had been reported. She also asked if anyone would be attending the meeting at Kempston on 22.8.17. Cllr. Clark said that he hoped to attend.

5. Public Session

5 residents were in attendance. One resident complained about the strong smell of sewage again. Could anything be done? The Chairman said that the pumping station was flushed regularly, but he would contract Anglian Water to see if they had any idea why we had the bad smell.

Flies – several residents had reported an increase of flies in the village. Cllr. Doreen Gurney had contacted environmental health, but the Clerk had not heard whether anything had been done. Cllr. Gurney had also rung Tamar, and it would seem that when the compost is overturned then the flies appear more.

6. Planning

- A.** The Chairman asked Cllr. Fraser about a question that was raised at the last meeting regarding the bread field site relating to Tempsford Charities, whether it would be affected by the A428 upgrade. Cllr. Fraser reported that the plan indicated that the field owned by the Charity is away from the intended upgrade. It was also agreed by Council that when the preferred route is agreed on that we arrange a meeting with Highways England.
- B. CB/17/02952/FULL** – Biggin Farm, new amended drawings. Councillors had no objections to these plans. **RESOLUTION – NO OBJECTIONS.**
- C. 146 Station Road** – The Clerk read out a letter regarding the erection of scaffolding near the children’s play area ready for the commencement of the building. They indicated that they would not commence erection of the scaffolding until after the school holidays. Councillors had no objections. **RESOLUTION – NO**

OBJECTIONS. Clerk to write to them, but stress that it should be far enough away so it does not become a climbing frame.

D. Business in the warehouse at the old Station yard – Concern had been made about how it is being run,

as oil seems to be seeping out onto grass and there are obnoxious smells. Clerk to contact Chris Perry, the Enforcement officer to visit the company.

E. Neighbourhood Plan - Andrew Bennett, Chairman of The Neighbourhood Plan Steering Group, gave a report on how far they had come with the Plan. They were engaging with other Parishes, have a Facebook page and had submitted an application to have a Neighbourhood Plan. Their Treasurer had attended a ½ day course at CBC. They are going to have a stand at the village show to communicate with the village and have a leaflet drop. He said that the CBC team that supports Neighbourhood Planning is lapse – it takes ages before any reply is given. The Group asked if the Parish Council would fund some marketing items until they obtain some of the grant they will be getting.

The Chairman asked the Council - **RESOLUTION** - it was agreed to fund some items. The Clerk asked that the invoice came to her for any payment.

F. Local Plan – Adam Zerny expressed that the Council needed to make Tempsford aware of the Central Beds' Draft Local Plan regarding "Tempsford new town" so that they can voice their opinion. Residents must go to the presentation by CBC on August 7th at Sandy. He invited them to look at Adam's Facebook page as there is a lot of information on it. The Council suggested we have a public meeting to enable this information sharing to take place. Date suggested Wednesday 2nd August at the Stuart Memorial Hall.

6A Frank Firth Meeting – Ivel Forum.

As the next planned meeting was regarding Police again, Council decided not to attend as they have a lot of other subjects such as the Local Plan. Clerk to email Mr. Firth and explain.

7. Central Beds Councillors – Cllr. Zerny had already spoken.

8. Highways

- Hole in pathway near the Stuart Memorial Hall that needed to be reported.
- Letter received from resident regarding overgrown footpaths between Tempsford Village Hall and the foot bridge near the Anchor Hotel. Councillor Donnelly reported that the paths near the SMH had already been cleared. A question about the responsibility for maintenance of footpaths alongside the river from Roxton towards the lock was put. Cllr. Clark reported that he had walked the footpaths from the Anchor to trying to clear them. They belong to Bedford Borough – Cllr. Clark will chase it up.
- Bin at Church Street – The Clerk had contacted CBC and they have given her a reference number, but as yet no bin has been installed. She will chase it again.

9. Festival of Britain Sign.

The Clerk had emailed all details to Councillors and quotes. Discussion was had between Councillors. Cllr. Cooney favoured Metrosigns – aluminium signs. One for Station Road and one for Church Street. Resolution taken – To go with Metrosigns Option 2, but without metals posts. Clerk to write to them again and get another quote without signs before placing any order.

10. Kiers Land access

Gates have been erected at the entrance to the access road off Station Road. "No parking in front of gates" signs have been put on the gates. A combination lock has been put on them

but the Clerk has not been given the number yet. Clerk to contact Alan Rootsey for numbers.

11. Children's Play Area

All the work requested to CPM has been undertaken satisfactorily. It was reported that the swings seats at Church end were covered with a lot of bird droppings. The tree that had fallen down on to the Council's land has been partially cleared.

There has been some instance of people camping on Gannock Castle site.

Basketball posts have been installed at both play areas; good work has been done.

12. Cemetery/Churchyard.

The Clerk read a letter of complaint about grave damage by grass cutting contractor. The complainant wanted to tend the grave himself. MZ does not mind, but if it gets over grown he will have to strim it, as it is part of his contract. The Council's decision:

RESOLUTION – The gentleman can attend to the grave himself. Clerk to write and let him know.

Mark Zwetsloot asked if the Council could ask A. Lammie to cut the hedge thickness down as he is having difficulty cutting the top. CB will see him when he asks about the rabbit problem.

13. Finance

The Clerk presented a list of invoices that needed to be approved for payment. The Council approved all payments. She then went on to explain the Bank Statement, cashflow and Reconciliation.

Payments Approved

| Date | Payee | Details | Total |
|----------|------------------------|-----------------------------|----------|
| 07.05. | Linda Collins. – Clerk | May Wages | £205.72 |
| 31.05.17 | Stuart Memorial Hall | Hall hire. | £70.00 |
| 01.06.17 | Mark Zwetsloot | May grass cutting. | £924.00 |
| 05.06.17 | CPM Playgrounds | Play equipment maintenance. | £716.40 |
| 27.06.17 | Tony Davis | Basketball posts. | £210.98 |
| 01.07.17 | Mark Zwetsloot | June grass cutting. | £864.00 |
| 07.06.17 | Linda Collins – Clerk | June wages | £205.53 |
| 17.07.17 | HMRC | Clerks tax (1,2,3 periods) | £12.20 |
| | Community heartbeat | Defib pads. | £87.60 |
| | Total | | £3296.43 |

ALSO, we have not paid Mr. Elwes, the internal auditor, for his audit. The council agreed to pay the usual amount of £50.00? **Resolution – council agreed.**

Bank Statements Nos 94 – 96 – as at 30th June 2017

| Date | Ref | Details | Expenditure | Income | Balance |
|--------------------|-----------|---------------------------|-------------|------------|-----------------|
| Balance b/f | | | | | £4055.30 |
| 31.03.17 | Chq 884 | Community Heartbeat | £45.60 | | £4009.70 |
| 05.04.17 | Chq 881 | Balaam Bros. | £2711.95 | | £1297.75 |
| 06.04.17 | Giro Crd. | Central Beds. | | £13,000.00 | £14297.75 |
| 06.04.17 | Chq 883 | BATPC Affiliation fee | £125.00 | | £14172.75 |
| 12.04.17 | Deposit | Transparency Code grant. | | £1774.24 | £15946.99 |
| 21.04.17 | Chq 887 | HMRC Clerks tax | £22.80 | | £15924.19 |
| 09.05.17 | Chq 890 | Linda Collins Clerk Wages | £432.38 | | £15491.81 |
| 16.05.17 | Chq 889 | Defib pads Wheatsheaf | £45.60 | | £15446.21 |
| 17.05.17 | Chq 888 | Mark Zwetsloot | £1071.00 | | £14375.21 |

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|-----------------|---------|--------------------|---------|--------|------------------|
| | | Mar/April | | | |
| 05.06.17 | Chq 891 | Aon Insurance | £579.14 | | £13796.07 |
| 14.06.17 | Deposit | Interment Mr Witt. | | £60.00 | £13856.07 |
| 30.06.17 | | Balance | | | £13856.07 |

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| 30.06.17 Balance Tempsford 2000 Account ----- | £934.45 |
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Bank Reconciliation as at 30th June 2017.

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|-------------------|-------------------|------------------------|
| Current Account | £13856.07 | Bank Statement No. 96. |
| Cash book Balance | £13856.07 | |
| Savings Account | £15462.58 | |
| Tempsford 2000 | £ 934.45 | |
| Total. | £ 30253.10 | |

Transparency Code

The Clerk still needed someone to go with her to purchase the equipment, or for them to do so.

SLCC Annual Increment.

The Clerk explained the annual increment for Clerks which was agreed last year. It is back-dated to April this year. It amounted to an extra £2.01 a month. The Council agreed to the increase.

Correspondence

- A letter of complaint was received from a resident re noise recently in the village. The Clerk read the letter and explained that she had contacted Louise Ashmore (BRCC) as she felt it was not the PC matter. Louise confirmed this. However, the Clerk said she would write to the resident and explain.
- Carbon Smart letter. The Clerk read out the letter.
- Air ambulance requesting a donation. – it was a rule not to give to all charities.

15. Date of next meetings.

18th September and 20th November.

The meeting closed at 21.54 hrs. The Chairman thanked everyone for their input.

I certify these Minutes to be a true record of the meeting held on the 17th July 2017.

Chairman Cllr. A. Besant.

Date 18th September 2017.