

**Minutes of Tempsford Parish Council Annual Meeting held on
Thursday 4th May 2017 at 19.30 hrs. in the Stuart Memorial Hall.**

Mr. A. Besant	Chairman
Mr. J. Donnelly	V. Chairman
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mrs. Liz Bull	Councillor
Mr. Simon Fraser	Councillor
Linda Collins	Clerk.

The Chairman opened the meeting at 19.30 hrs.

The present Chairman handed the Chair to the Vice Chairman (Cllr. J. Donnelly) to start proceedings to elect the Chairman for the coming year.

1. Election of Chairman for ensuing year.

Nominations were invited for the position of Chairman by Cllr. Donnelly. Cllr. Cooney proposed Cllr. Besant, Seconded by Cllr. Bull. No other nominations were proposed. Cllr. Besant accepted the position and was duly elected.

RESOLUTION – CLLR. BESANT ELECTED AS CHAIRMAN FOR ENSUING YEAR.

2. Election of Vice Chairman for ensuing year

The Chair was handed back to Cllr. Besant as Chairman. Nominations were invited for the position of Vice Chairman. One nomination was proposed for Cllr. James Donnelly, proposed by Cllr. Bull, seconded by Cllr. Cooney. Cllr. Donnelly accepted the position of Vice Chairman and was duly elected for the ensuing year.

RESOLUTION – CLLR. DONNELLY WAS ELECTED AS VICE CHAIRMAN FOR ENSUING YEAR.

3. Receipt of Declaration of Office.

Declarations of Office was duly signed by both Cllr. A. Besant and Cllr. J. Donnelly and witnessed by the Clerk, Linda Collins.

4. Apologies for absence.

One apology received by the Clerk from Cllr. Adam Zerny – Central Beds. Council.

5. Declarations of Interest

No Declarations of Interest were received. It was pointed out that if any Councillor has acquired any new interest since the last election, they should add this to their entry on the register within 28 days of this meeting.

6. Acceptance of Minutes

Minutes of the meeting held on the 20th March, 2017 were approved and signed. Minutes of the Annual Parish Meeting held on 25th April 2016 were approved, but will be signed at the next Annual Meeting in 2018. One item was raised regarding the Annual Parish Meeting, in relation to the Tempsford Charity and the “breadfield” money. Would the new A428/Black Cat roundabout infringe on this area, and if so, if this was depleted or damaged, would it also deplete the income?

Cllr. Gurney suggested that the Parish Council could get someone to come and talk personally to the Council about the A428 and the final decision.

6A Approval of Annual Governance Statement

This was read out to Council by the Clerk asking the Council to approve each sentence for financial governance.

RESOLUTION – TO APPROVE THE GOVERNANCE STATEMENT; Council so approved. It was signed by the Chairman and Clerk and endorsed with the Minute number.

7. Police Report

There was no recent update available. The Police seem to be behind in updating the site. The police had invited Parish Councils to a meeting the HQ in Kempston. Cllr. Clark offered to attend and report back. Cllr. Gurney also said she may be able to attend. The Chairman suggested that perhaps each Councillor could have a specific role to cover and attend such related meetings, and then report back to the Council. The Chairman asked that perhaps Councillors could consider this.

8. Public Session - No residents in attendance.

9. Central Beds. Councillors.

There were no updates since the Annual Parish Meeting.

10. Neighbourhood Plan Committee

Cllr. Bull and Cllr. Bettles are on the Steering Group so would report back at each Council meeting. Cllr. Bettles reported that it was a good committee and the Chairman was a good leader. Cllr. Bull reported that they were meeting each month and trying to keep things moving.

11. Planning CB/17/01478/FULL. 5 Home Farm Close, Single storey extension.

Plans were passed around and discussed and all Councillors had no objections.

RESOLUTION – TO PASS PLANS – NO OBJECTIONS. CLERK TO INFORM PLANNING DEPT.

12. Highways

- Speed watch signs - these were now in place on both sides of the village.
- Festival of Britain Sign. - The Clerk explained the quotes received £1149.63 plus VAT for two signs and £440.90 for one sign. The Councillors suggested getting other quotes from other companies. The Clerk said she would see what other parishes had done.
- A428/Black Cat Roundabout – no further things to discuss. The suggestion was to get Highways England to attend a Parish Council meeting to answer specific village questions.
- A Call from a resident expressing concerned about children playing on the road. Perhaps put in the Tempsford Times to ask parents to keep a more watchful eye on their children.
- A bin is needed at the end of the slope in Church Street for dog waste etc. Clerk to contact CBC and see if they would be prepared to install one.

13. Children's Play area

- Steel posts for basketball nets. Received quote for £210.98. Councillors discussed the quote and it was decided to accept it. **RESOLUTION – ACCEPT ABOVE QUOTE.** Clerk to contact Tony Davis.
- Repair work by CPM – the quote was sent round to Councillors before the meeting for inspection. It was put to the vote of the Councillors and the decision was 5:2 for acceptance of the quote. **RESOLUTION - ACCEPT CPM QUOTE FOR WORK.**
- Tree in Church Street play area. Cllr. Cooney had spoken to the new residents of Gannock House as the previous owners had not attended to the tree. However, the new owners will do it at some time and replace the fence as well.

14. Cemetery/Churchyard

Piece of land to the side of the hut - according to the land registry site this belongs to the estate (on Angus Lammie's tenanted land). Cllr. Bettles would ask Angus if he could clear the land, to prevent rabbits living there.

A letter had been received from a resident asking if they could put a bench in the cemetery in remembrance of someone. Council agreed that it would be fine. Clerk to write to the residents granting permission.

15. Finance.

The Clerk asked that the Council approve the "Accounting Statement" as put before them.

RESOLUTION – TO APPROVE ACCOUNTING STATEMENT FOR YEAR END 2017.

The below invoices were approved for payment:-

Date	Payee	Details	Total
7.3.17	Linda Collins	Wages – March	£205.73
		Exp – Cartridges & land Registry	£21.12
1.4.17	Mark Zwetsloot	Grass cuts March	£357.00
7.4.17	Linda Collins	Wages – April	£205.53
20.4.17	Community Heartbeat	ECG Defib pad – Wheatsheaf	£45.60
1.5.17	Mark Zwetsloot	Grass cuts April	£714.00
Total			£1548.98

Income and Expenditure

Bank Statement 93 as at 31st March 2017.

Date	Ref	Details	Expenditure	Income	Balance
28.2.17		Balance b/f			£4947.55
7.3.17	Deposit	500499 TT adverts		£210.00	£5157.55
21.3.17	Chq 880	Auckland Manuf	£198.17		£4959.38
28.3.17	Chq 882	Chris Bettles re posts.	£135.54		£4823.84
28.3.17	Chq 886	Linda Collins Jan/Feb	£418.54		£4405.30
29.3.17	Chq 885	Mark Zwetsloot re vines.	£350.00		£4055.30
31.3.17		Balance			£4055.30

Balance Tempsford 2000 account as at 31st March 2017£934.45

Bank Reconciliation as at 31st March 2017.

Current Account	£4055.30 – Bank Statement
Less o/s cheques	<u>£2882.55</u>
Cash book balance	£1172.75
Savings Account	£15461.29
Tempsford 2000	£ 934.45
Total as at 31.3.17.	£17568.49

The Clerk explained the Bank Statement and said that the Transparency Code Grant that had been received of £1774.28 had to be ringed fenced as can only be used to purchase what was granted for.

Therefore, she said that she needed someone to go with her to purchase the correct equipment.

Cllr. Donnelly was asked if he would do this.

Insurance – This is due for renewal on the 1st June. The premium had just been received from Aon for £579.14, last year it was £566.22. The Clerk will also try Zurich and see which is the cheaper and of value.

Pension – The Council's staging date was 1.5.17 so the Clerk had conformed with the Pension Regulator and sent a letter to herself saying she did not require a pension. She still had to complete the declaration by 2.10.17.

16. Correspondence – No correspondence.

17. Confirm dates for future meetings –

Ordinary meeting 17th July,

Ordinary meeting 18th September

Ordinary meeting 20th November 2017.

The meeting closed at 21.05 – the Chairman thanked everyone for attending.

I certify these Minutes to be a true record of the meeting held on the 4th May 2017.

Chairman Cllr. A. Besant

Date 17th July 2017.