

Minutes of Tempsford Parish Council Ordinary Meeting held on
Monday 19th September 2016 at 19.30 hrs. in the Stuart Memorial Hall

Present:-

Mr. A. Besant	Chairman – Councillor
Mr. J. Donnelly	Vice Chairman - Councillor
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mrs. E. Bull	Councillor.
Mr. Simon Fraser	Councillor
Mrs. L. Collins	Clerk
Mrs. Doreen Gurney	Central Beds Councillor.
Siobhan Vincent	Central Beds – Neighbourhood Involvement Officer.
Members of the public	3

The Chairman opened the meeting at 19.30 hrs.

1. Apologies for absence

Apologies received from Cllr. Adam Zerny.

2. Declarations of interest.

No Declarations of interest were declared.

3. Acceptance of Minutes

Minutes of the Ordinary meeting held on 18th July 2016 and Planning Meeting 16th August 2016 were accepted as a true record and were signed and dated by the Chairman.

4. Police Report

The Clerk had looked at the police.uk site and it showed two incidents in July, which were both burglaries.

5. Public session

A member of the public was present to thank the Parish Council for getting the bushes cut in Church Street.

The Clerk read out a letter from a resident who was concerned about the state of the grassed area near where the old telephone box was situated in Station Road. The grass needed cutting and there were dog deposits on the grass. Could the Council do something about it? It was suggested that perhaps the Council could contact CBC to see if they could cut the grass at the same time as the rest in the village. There had been a complaint about the stench from the manhole cover near Kiers. The Chairman will contact Anglian Water about this problem. **ACTION CHAIRMAN**

6. Neighbourhood Planning Support

Siobhan Vincent attended the meeting to explain how she could support the Parish Council in their quest to do a Neighbourhood Plan. A pamphlet was handed out which Siobhan read through and explained each area – What is a Neighbourhood Plan, Where does the plan fit? Why should we have one? What does it include? How

long will it take? Who will do it? The Councillors discussed the points with Siobhan and the conclusion was that another meeting, purely for the Councillors should be arranged to discuss a Neighbourhood Plan and whether it was the right path for Tempsford Parish Council to take. A meeting was arranged for the 19th October at 7.30 pm in the Chapel. Attached to these Minutes is a Summary of the points discussed.

7. Central Beds. Councillors

Cllr. Doreen Gurney was present and she just wanted to say that she would keep the Council informed of the progress of the upgrade of the A428 and A1. There is at the moment a great deal of speculation.

8. Planning

There had been an unauthorised advertisement within the village. This would be processed by Central Beds Council.

9. Highways

A1 & A421/A428 Strategic Study. The Chairman had received a circular from Madeline Russell. The Chairman read out the points made regarding the A1 and A428 Caxton Gibbet, that they should both run along together regarding time frame. No definite route has yet been decided.

Quarry Liaison Meeting – the Chairman had attended this meeting and informed Councillors that everything was going along well. There should be about another 2 ½ years work left. There would not be another meeting for 12 months.

Speedwatch signs - These are available. They can only be put up in areas where speedwatch actually takes place. Cost 600 x 400 cms = £35 plus VAT, plus installation. The Council discussed this suggestion and a vote was taken as to whether we should have the signs. The outcome was 4:3 for. **RESOLUTION – TO BUY SIGNS.**

Dead Trees – The Clerk had contacted CBC, but they informed her that it is now Highways England that has the responsibility to deal with trees. A tree did fall down on the link road, so the Clerk contacted them and they attended to it. She will follow up to see if they will attend to any other dead trees. **ACTION CLERK.**

Daffodils – It was agreed to buy some more daffodils for the village. Clerk to contact Cliff Andrews again from Green Infrastructure. **ACTION CLERK.**

Dirty Signs – The Chairman had chased up about the dirty signs and the refurbishment of the old sign. So far no work had been done.

Kiers entrance – Cllr. Clark had chased them again, as had the Chairman

10. Children's Play Areas

The Clerk had made a list of work that needed to be done. Clerk to send a letter to see what the cost of the work will be. **ACTION CLERK**

The waste bin needs to be put out in Church Street, outside the play area. Cllr. Bettles to do this.

Basketball posts and nets – there needs to be a steel pole put in the ground. This needed to be at least 11 ft long. Cllr. Bettles to source and cost these posts, one for each play area.

Rubbish bins – a couple of residents had mentioned that a rubbish bin was needed at the new play area in Station Road. The Clerk had contacted CBC, but the cost

was quite high. Would it not be cheaper to get a black bin and get someone to put it out? **Clerk to investigate.**

11. Cemetery/Churchyard

Russian vines removal – the Clerk had contacted Mark Zwetsloot with regard to removing the vines from the hedge. He was concerned what the hedge would look like once it had been removed. He quoted £350 as it was a whole day’s work. Cllr. Bettles was concerned about the piece of land that the hedge may be on, as resident of Cottage Farm said it belonged to them. Cllr. Cooney thought it belonged to the estate or Council. He would look into this. A decision was made that Mark Zwetsloot could deal with the vines. **RESOLUTION – MZ to attend to the hedge.**
Shelving for hut – shelving for the hut needed to be purchased. Cllr. Cooney said he could get some from the internet for about £100. **RESOLUTION: Cllr. Cooney to purchase shelving to a maximum of £100.**

12. Remembrance Day

Plans were going ahead for this important day. St. Peter’s had agreed to have refreshments in the church. Rev. Paul Beard will lead the service, but St. Peter’s would work together with the Methodist Church.

Removal of wreaths from cenotaph – Should they be taken away at a certain time in the year. It was agreed to remove the poppy wreaths at about September/October, when they became drab looking.

Cllr. Doreen Gurney commented that she would like to join the service this year.

13. Finance

Invoices that needed to be approved for payment were presented as below:-

Date	Payee	Details	Total
31.07.16	Linda Collins	Clerk’s wages July includes back date rise of £5.91 Apr-June.	£206.84
01.08.16	Mark Zwetsloot	July grass cutting.	£670.00
09.08.16	BDO	External Audit	£120.00
31.08.16	Linda Collins	Clerks wages August	£202.13
01.09.16	Mark Zwetsloot	Grass cutting August	£740.00
30.09.16	Inland Revenue	Tax re Clerk’s wages.	£23.60
Total			£1962.57

Resolution – Council approved all payments.

Also:- other items required approval :-

- **CPRE** – Does the Council wish to continue to be a member of this Organisation? The membership fee is £36.00. **RESOLUTION : Councillors agreed to continue membership.**
- **BDO** - Annual Report has been returned and has been accepted with no queries about the accounts. Clerk read out the letter received from BDO.
- **Stuart Memorial Hall** – Regarding the motor on the stage curtains. Clerk read out the reply to our request for information regarding amount they required the Parish Council to contribute. They would like it to be a third of the invoice (possibly £1500?) Council discussed this point and the decision was that the Parish Council would pay a third of

the invoice up to £500, but they would like to see a copy of the final invoice before payment.

RESOLUTION: Clerk to write to the SMH explaining the above decision.

The Clerk presented the Bank Statement and Reconciliation the cashflow at present.

Bank Statements Nos. 85 & 86 as at 31st August 2016.

Date	Ref	Details	Expenditure	Income	Balance
Balance b/f					£12229.17
25.07.16	Bank Giro	HMRC re Vat reclaim.		£455.88	£12685.05
27.07.16	Chq855	Linda Collins Wages May/June	£401.12		£12283.93
27.07.16	Chq854	Mark Zwetsloot May June	£1654.00		£10629.93
01.08.16	Chq856	HMRC Clerk's tax	£21.60		£10608.33
03.08.16	Chq858	CPM Playgrounds inspect.	£108.00		£10483.83
08.08.16	Chq 857	Stuart Mem. Hall rent.	£81.00		£10402.83
12.08.16	Chq842	Dataflame – Domain (JD)	£33.59		£10369.24
23.08.16	Chq862	George Elwes Internal audit	£50.00		£10319.24
Balance.					£10319.24

31.8.16 Balance Tempsford 2000 Account -----	£641.45
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Bank Reconciliation as at 31st August 2016.

Current Account	£10,319.24	(Statement 86)
<u>Less o/s cheqs. 838,839</u>	<u>£38.82</u>	
Cash book Balance	£10,280.42	
Savings Account	£15,456.78	(July & Aug. £1.29)
Tempsford 2000	£641.45	
Total.	£26,378.65	

Cash book Balance, after above payments approved will be £24416.08.

14. Correspondence

No other correspondence.

15. Date of next meeting. The final meeting of this year will be on 21st November at 7.30 pm. However, a meeting was arranged for the **19th October at 7.30 pm in the Chapel Schoolroom to discuss Neighbourhood Plan.** Clerk – confirm that the date is all right with the Chapel. **Action Clerk.**

16. The Chairman declared the meeting closed at 9.35pm thanking everyone for their attendance and contributions.

I certify these Minutes to be a true record of the meeting held on the 19th September 2016.

**Chairman – Cllr. A. Besant
2016.**

Date – 21st November