

**Minutes of Tempsford Parish Council Ordinary Meeting held on
Monday 28th September 2015 at 19.30 hrs. in the Stuart Memorial Hall**

Present:-

Mr. A. Besant	Chairman – Councillor
Mr. J. Donnelly	Vice Chairman - Councillor
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mr. S. Fraser	Councillor
Mrs. E. Bull	Councillor.
Mrs. L. Collins	Clerk
Mr. Adam Zerny	Central Beds. Councillor
Lucy Bartlett	PCSO
Members of the public	3

The Chairman opened the meeting at 19.30 hrs.

1. Apologies for absence

Apologies received from Cllr. Clark who said he may be late to the meeting still travelling from work.

2. Declarations of interest.

An interest was declared on item No. 7 from Cllr. Bull regarding tree work.

3. Acceptance of Minutes

Minutes of the Annual Meeting held on the 20th July 2015 were accepted as a true record and were signed and dated by the Chairman.

The Chairman asked approval from the Council to combine Agenda items numbers 4, 5, 5a & 6, as he felt that they would all be connected. The Council agreed this could be done.

4. Police Report – PCSO Bartlett reported that there had been 3 crimes within the village, an assault without injury, cemetery hut broken into and number plates stolen from vehicles. Number plate thief was on the increase and asked people to be aware. The Chairman asked about the incidents that had occurred within the village and involved the police and helicopters. The PCSO said she was aware of the incidents but could not discuss the incident because of the data protection act. The Chairman asked that she looked into the incidents and informs the Parish Council.

5, 5a and 6 – Public session. 3 members of the public were present. Items discussed – the police attendance at an incident of public disturbance, verbal abuse, dogs being taken into the play area which is not allowed. Councillor Zerny asked that he be kept informed of any situations and he would see what he could do. Broadband was discussed – when would Tempsford get the fast broadband. Councillor Zerny responded that he did not think it would be long before it came to Tempsford.

7. Planning.

CB/TRE/15/00251. Tree work to be undertaken at Stuart Court. The Clerk reported that some Councillors objected to this work on some of the trees and she had sent in the report to the Planning Department as such.

Black Cat roundabout quarry – The Chairman had attended the recent meeting at the quarry and gave a report of his visit. The Chairman suggested that the Council could invite Simon Bryant to the next Annual Parish meeting to give a demonstration.

8. Highways

Cllr. Clark was asked to give a report on the situation with the bollards in Station Road, outside the Kier exit. The plan and specification has been agreed. The question is who is going to install and pay for them? Chairman to contact Kiers.

Action Cllr. Besant.

9. Street Lighting

The Clerk reported on the situation with Eon and the lights which Tempsford PC felt had been handed over to CBC. It had been confirmed by UK Network and now Eon, that the lights were being paid for by CBC, and they were on the CBC inventory. Therefore, they had been paid for twice. Tempsford PC would therefore, receive a credit, but only back till middle of last year as that is all they are allowed to do.

A letter the Clerk had prepared for the bank to stop the direct debit to Eon and also to have the interest on the savings left in the savings account was duly signed by Cllr. Donnelly.

Trees overhanging the lights were a problem, one house Cottage Farm in particular. Cllr. Cooney said he would go and see the residents of Cottage Farm. **Action Cllr. Cooney.**

10. Play areas.

Quote for work to be done on play areas – expensive. A discussion about the quote and the items listed. It was decided to get the company to do some of the small items.

(CPM Playgrounds Ltd.) **Resolution: to contact company and list items we required to be repaired.**

Station Road

- Weed spray surface - £15
- Replace cradle swing - £18

Church Street

- Swings - £433
- Replace 2 plastic nut caps - £10
- Tightened seesaw - £10
- Dolphin repair - £15

Action Clerk – to contact company.

Other items discussed:-

- Grass cutting and rolling done in new play area. Spraying to be done tomorrow. Notices will be put up by Mark and the gate should be padlocked.
- Bollards have been installed and used. Mark Zwetsloot is quite happy with them.
- Gannock Castle – shredded branches have been removed, but a willow tree branches have fallen down. This is the responsibility of Central Beds.; the Clerk has asked Mark to contact them.
- 5 a side goal posts. The Clerk has looked into the cost and they range from £349 up to as much as £700+. She will look into it further and get some designs and prices. **Clerk to Action.**

11. Cemetery/Churchyard.

Cemetery hut break in – strimmer, lawn strimmer, blower and candle lanterns were taken. The insurance company will pay for the repair to the hut, but not the contents. They were not insured and have never been insured under the policy. The Clerk has taken pictures and has received one quote for the repair; she is getting another quote, but has had some difficulty. Cllr. Cooney said that the leaf blower needs to be replaced as it is needed for the Millennium Garden, and suggested that it be paid for out of the Millennium Garden fund. The other items do not need to be replaced. The decision was taken to replace the blower from the MG fund. **Resolution passed to purchase leaf blower.**

Once the money has been received from the Insurance Company, the hut needs to be made a lot more secure with a metal type door if possible. Cllr. Bettles will be able to help in this matter.

Elder trees - in the Church yard need to be attended to. Mark had asked to meet someone to discuss it. The Council decided to ask Mark to cut back the elders as he feels necessary.

Resolution passed to ask Mark Zwetsloot to attend to the elder trees in church yard.

Sale of grave markers. £20 so far has been raised for the sale of these markers. Cllr.

Cooney said he would put a note in everyone's door to say that they can come and purchase one if we have their number and get them to come and collect. It will then be decided what to do with the money by the Council.

12. Defib Report

The Clerk reported that the inspections are being done weekly by herself and Ray Murray. There have been two other offers for inspection, which the Clerk will follow up.

13. Finance.

The Clerk gave a report on payments as per the information sheet and asked that they be approved for payments as set out below, but with the addition of the invoice which has only just been received for the installation of the bollards which totals £1676.14.

Resolution passed to approve payments as set out below and with the additional invoice.

Date	Payee	Details	Total
31.7.15	Stuart Memorial Hall	Rental	£86.00
30.7.15	Linda Collins – Clerk	Wages	£167.13
03.8.15	Mark Zwetsloot	Grass cutting.	£711.00
06.08.15	Simon Fraser *	Replacement cheque	£226.00
19.08.15	BDO	External audit.	£156.00
30.08.15	Linda Collins – Clerk	Wages & expenses (3.35)	£170.48
01.09.15	Mark Zwetsloot	Grass cutting.	£806.00
02.09.15	Trade signs.	Sign for play area.	£32.40
	Total		£2355.01

* Cllr. Fraser had never presented the previous cheque and cannot find it now.

Also received was the renewal membership of CPRE which is £36.00. Does Council want to continue with this membership? **Resolution passed to continue the membership.**

Total payments will then be: £4067.15

Bank Statements Nos. 73 & 74 as at 30th August 2015.

Date	Ref	Details	Expenditure	Income	Balance
Balance b/f					£12687.69
9.7.15	t/fer	Savings interest		£0.63`	£12688.32
28.7.15	Deposit	500484 Seamer plot purchase		£100.00	£12788.32
30.7.15	Chq 816	Linda Collins May/June wages etc.	£398.24		£12390.08
03.8.15	DD	Eon	£57.24		£12332.84
05.8.15	Chq 814	Mark Zwetsloot June g.c.	£641.00		£11631.84
05.8..15	Chq 815	Mark Zwetsloot May g.c	£890.00		£10801.84
10.8.15	t/fer	Savings interest		£0.68	£10802.52
17.8.15	Bank	HMRC VAT refund		£2083.33	£12885.

	Giro.			
27.8.15	Chq 813	George Elwes int. audit	£50.00	£12835.85
27.8.15		Balance carried forward		£12835.85

30.8.15. Balance Tempsford 2000 Account	£712.60
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Bank Reconciliation as at 30th August 2015.

Current account	12835.85	Bank Statement 74
Less o/s chqs 804		<u>£ 226.00</u>
Cash book Balance		£12609.85
Savings Account		£15450.32
Tempsford 2000		£ 712.60
Total		£28772.77

Cash book Balance after payments will be £8542.70. Going forward, grass cutting to end of the year will be approximately £2243.50. There will be extras added, like the elder trees.

The Chairman commented that as the Clerk was now qualified, she needs to move up the SLCC spine payment list. A date would be arranged for the Vice Chairman and Chairman to do an appraisal with the Clerk.

14. Remembrance Sunday.

Wreaths – two wreaths need to be purchased for the two memorials. Purchase approved, Clerk to arrange this. **Action Clerk.**

Who to lay the wreaths - Two Councillors will be away for the Remembrance Sunday. The Chairman and Cllr. Cooney. Cllr. Bettles was asked if he would like to lay the wreath for the memorial and he suggested that his wife lay the wreath for the SOE memorial. Cllr. Bettles agreed. The Chairman to give the list of names to Cllr. Bettles to read out.

Service and refreshments – Rev. Marshall will not be available for the service, so the Chairman will talk to Barbara Jennings regarding the service. Cllr. Bull was asked if she could arrange the refreshments and she agreed. The main hall in the Stuart Memorial Hall is booked for the veterans, so the Committee Room will be used.

15. Correspondence

For information only – Leaflets received about the Girl Guides and BATPC vote.

16. Date of next meeting – the next meeting was confirmed as Monday 16th November.

The Chairman declared the meeting closed at 21.22 hrs, and thanked the Councillors and members of the public for attending and for their contributions.

Linda Collins
Clerk to Tempsford Parish Council
9th October 2015

I certify these Minutes to be a true record of the meeting held on the 28th September 2015.

Chairman – Cllr. A. Besant

Date 16th November 2015.
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