

# Minutes of Tempsford Parish Council Annual Meeting held on Monday 21<sup>st</sup> July 2014 at 19.30 hrs. in the Stuart Memorial Hall

**Present:-**

Mr. A. Besant	Chairman – Councillor
Mr. J. Donnelly	Vice Chairman - Councillor
Mr. D. Clark	Councillor
Mr. C. Bettles	Councillor
Mr. S. Cooney	Councillor
Mr. S. Fraser	Councillor
Mrs. L. Collins	Clerk
Mr. Adam Zerny	Central Beds. Councillor.
Mr. Martin Reader	Community Heartbeat Trust.
Mr. Graham Boyle	Kiers.
Members of the public	7

The Chairman opened the meeting at 19.30 hrs.

**1. Apologies for absence**

Apologies were received from Cllr. Infield and PCSO Lucy Barnell.

**2. Declarations of interest.**

No declarations of interest were received.

**3. Acceptance of Minutes**

Minutes of the Annual Meeting held on the 19<sup>th</sup> May 2014 were approved a true record and signed by the Chairman.

**4. Public Session**

7 Members of the public were present, 5 of which were in attendance regarding the relocation of the War Memorial. Spokes person for the group (Elizabeth Knott) had three questions to put to the Council and asked if the Council knew that they had put a complaint into Central Beds Council. The Clerk had spoken to the Monitoring Officer today and it was not appropriate to discuss the matter because of the investigation. However, the Chairman let Mrs. Knott put her questions which were answered. One complaint regarded not all the villagers receiving voting slips. Mrs. Knott insisted that an apology be given to these people. She asked that her request be put in the Minutes. The Chairman said an apology would be given. It was pointed out by Cllr. Donnelly that all information is put on the two notice boards in the village, on the web site and also in the Biggleswade Chronicle. Spare voting slips were available at the Chapel.

**5. Police Report**

4 Incidences were reported in July 2014 – violence against the person. No other crimes were reported.

**Speedwatch** – Mr. Pennington, Coordinator, reported on the progress of Speedwatch. They have carried out 3 operations recently in Station Road, mainly during quieter times and one car was found to be exceeding the limit. However two people are not enough to carry out the operation more regularly and therefore more volunteers are needed. He suggested that a mention could be put in the Tempsford Times for more volunteers. Cllr. Besant suggested perhaps signs saying “Speedwatch Area” could be erected on sign posts

**Action – Cllr. Besant to put in Tempsford Times.**

Chairman’s initials and date

## **6. Speaker – Martin Render, Community Heartbeat Trust**

Mr. Render gave a presentation about putting Defibrillators into rural communities. Central Beds Council was supporting keen parishes by a 50% grant of £1000. Each defibrillator would cost about £2000. Tempsford would possibly need two. Councillors were asked if they thought this would be a good idea.

**Resolution - Clerk to inform Central Beds., that we would be interested in having one if not two defibrillators installed in Tempsford.**

The Chairman also suggested that some First Aid courses be run in the village which could include the use of defibrillators and First Responders.

**Clerk to research First Aid Courses.**

## **7. Graham Boyle – Kiers.**

Mr. Boyle reported that a week ago, Kiers changed the traffic flow, so that employees enter by Everton Road and exit via Station Road. New road signs will eventually be positioned on the link road.

There is still a problem of the sight line as exit is made onto Station Road. A letter was read out by the Clerk from Mr. Cian Courtney a resident of Stuart Court regarding the parking, who was against bollards being positioned on the verge outside the Stuart Court wall. The Chairman read out the Traffic Regulations Order. Before the Council could decide whether to instigate this, it was suggested by Council to first do a survey with regard to the sight line.

**Resolution – A survey is to be done by Cllr. Clark and Mr. Graham Boyle and also a Consultation with Stuart Court residents.**

## **8. Central Beds. Councillors.**

Cllr. Adam Zerny - spoke about the closure of level crossings. He emphasized villagers do not want to lose access to other side of the village.

He had also received two letters regarding the moving of the memorial.

## **9. Planning**

- **Memorial** – A letter had been received from Betty Mardlin regarding the planning application of the Memorial. Planning permission had been granted on 10<sup>th</sup> July 2014.
- The Clerk asked the Councillors about planning applications received by her, with regard to having planning meetings or sent round as before. Councillors would like them sent round. The Clerk read out an email received from Louise Ashmore on this subject. **Resolution - Unless it was a large project, Councillors wanted the planning applications sent round.**
- **Level crossing.** A public meeting had been held and it would seem that some access was going to be made available by way of a bridge.
- **Green Infrastructure** – Cliff Andrews had emailed to say that the money could be used for path edging in the Millennium Garden. Cllr. Clark asked if it could be used for an ecological survey of the pond in Esme Wood. Clerk to contact Cliff to find out when the money runs out. Chairman to put in the Tempsford Times if there were any other ideas.

**Clerk – Contact Cliff Andrews. Chairman – Put in TT if anyone has any ideas.**

- **Chapel – CB/TCA/14/00241. Tree Works.** No objections to the Cypress trees being removed.

## **10. Highways**

The Chairman reported that Central Beds Council has installed two new signs directing to the Village Hall and two signs indicating junction off A1. We are still

Chairman's initials and date

waiting for information on brown tourist signs for Tempsford memorials. The Highways Agency has been contacted about cleaning the footbridge over the A1 . The path on the way to the village hall has not been cut back very well and will need to be done again. The pot holes on the link road will be sorted out as well.

### 11. Town and Parish Conference

The Chairman attended the above Conference. Information was given on CIL (Community Infrastructure Levy). The Chairman joined two workshops - Neighbourhood Plans, and Affordable Housing,- both of which proved helpful and worthwhile.

### 12. Countryside Award

The judging was being done on the 31<sup>st</sup> July at 10.45am. The front of the Millennium Garden needed power washing. The Council agreed to contact Tony Davis to see if he can do this, with the Parish Council obtaining a power wash machine.

**Clerk to contact Tony and source machine.**

### 13. Cemetery

**Jim Sawford grave** – The Clerk had received a telephone call from Margaret Sawford regarding Jim’s grave. The area was very untidy with weeds coming through the hedge etc. The Clerk had written back after looking at the grave and suggested, that the weeds be cut back, tree trimmed and the fence carried along the side to tidy up the whole area.

**Clerk to contact TD to see what can be done.**

**Ginny Lipscomb** – Her father had flown with the RAF out of Tempsford and she would like his ashes interned in Tempsford Cemetery. The Clerk had been in touch with her and given the necessary information.

**Benches in Cemetery** need to be power washed. Clerk again to contact TD to see if this can be done.

### 14. Finance

**BDO - had** discussed the Clerk the high levels of balance. The Clerk explained that very shortly the Council would have to pay out for a large fence for the new play area, which would take a good deal of the money from the account. (Awaiting quote for fencing from Gilks).

**Internal Audit payment** the Council was asked to approve payment of £50.00. to Mr. Elwes for the internal audit as last year.

**Resolution – Council agreed to the payment of £50.00 to Mr. Elwes, which would go to a Charity (Smile Train).**

**Payments :-** the payments below were approved by Council for payment by the Clerk:-

Date	Payee	Details	Total
15/6/14	Steve Cooney	PCWorld Sandisk backup	£55.00
03/6/14	Mark Zwetsloot	Grass Cutting May	£826.00
07/6/14	Linda Collins	Clerk Wages May	£163.84
30/6/14	StuartMem Hall	Hire Jan Mar April May	£70.00
07/7/14	Linda Collins	Clerk Wages June Ink Cartridges	£163.84 £25.16
02/7/14	Mark Zwetsloot	Grass Cutting June	£577.00
Total.			£1880.84

**Reconciliation Balances as at 30<sup>th</sup> June 2014.**

4% Government Stock holding	£ 19.14
Current Account	£21441.87
Savings Account	£15450.32
Tempsford 2000 Account	£ 753.60
<b>Total.</b>	<b>£37664.93</b>

**Parish Action Plan is ring fenced in Current account – total balance £1325.00**

**Income and Expenditure May and June (Statements 58 & 59)**

Date	Details	Income	Expenditure	Balance
Balance b/f				£23713.12
7.5.14	Deposit Interment I.Zwetsloot	£60.00		£23773.12
9.5.14	T/FER savings interest.	£00.63		£23773.75
22.5.14	Chq. 772 Cilca Reg. .		£150.00	£23623.75
28.5.14	Chq.771 BATPC revision.		£50.00	£23573.75
29.5.14	Chq 776 L/Collins Wages		£344.68	£23229.07
30.5.14	Bank Giro – NALC Bursary	£100.00		£23329.07
30.5.14	Chq 775 Mark Zwetsloot April		£519.50	£22809.57
04.6.14	773 J.Donnely Re Dataflame		£33.59	£22775.98
04.6.14	Chq.777 Aon Insurance		£1167.97	£21608.01
09.6.14	Chq 774 Playsafety Ltd.		£166.80	21441.21
09.6.14	T/fer savings interest.	£0.66		£21441.87
	<b>Balance</b>			<b>£21441.87</b>

**15. Correspondence.**

The Council had been offered a “beacon” by Nigel Plumb. The Council discussed whether it is needed, whether planning permission is necessary and are we able to store until answers are forthcoming.

**Resolution: Clerk to find out whether we need planning permission to erect the beacon.**

There were a lot of overhanging trees along pathways. Chairman to put a note in Tempsford Times asking people to cut them back.

**16. Date of next meeting.**

Monday 15<sup>th</sup> September – Ordinary Meeting.

Monday 17<sup>th</sup> November – Ordinary Meeting.

The Chairman declared the meeting closed at 21.45 hrs and thanked the Councillors and public for attending and for their contributions.

Linda Collins,  
Clerk to Tempsford Parish Council  
6<sup>th</sup> August 2014.

**I certify these Minutes to be a true record of the meeting held on the 21<sup>st</sup> July 2014.**

**Chairman Cllr. A Besant.**

**Date: 15<sup>th</sup> September 2014.**